1. Open Student Login portal by using your user ID and password. Then do the following as per instructions given: **[05]**
   1. Click on download button and extract it
   2. Open Tally Document for Set 1 file and do the work as per given instructions
   3. After completion all the work upload the tally backup file and backup of Question no. 14 from your student login
2. Create a company with “Your Code & Question Paper Code Pvt. Ltd.” with the following details for the financial year 2017-18. **[05]**

***PAN: ASSCD6234Y, TAN: ARTF47851K, GSTIN: 19ASSCD6234Y1Z2***

1. Create the following ledgers.

Capital –595000, Cash in hand – 80000, Loan from M/s Alfa Group –65000, Axis Bank - 690000, Profit & Loss A/c – 130000, Petty Cash – 45000,O/s Electricity Bill – 25000 **[07]**

1. On 01.04.2017 Company paid the outstanding Electricity bill by cheque no. 745856. **[03]**
2. On 01.04.2017 Company paid ` 15000 by cash as stationery expenses like mentioned below:

***A4 paper – 20%, Pen – 35%, Mouse Pad – 20%, Pencil – 25%* [07]**

1. On 02.06.2017 Company received ` 6000 by PNB cheque no. 34256 as advance for 80 Kg Vanilla Pudding from Aryan Info Pvt. Ltd. [4, Garia Main Road, Himalaya Building, 5th Floor, Kolkata – 700 084 GSTIN/UIN: *19AAAGM0289C1ZG*]. Now open **‘DOCUMENT 1’** in the provided file and pass the required entry for the same. Store all the items in New Alipur godown. **[03+08]**
2. For manufacturing 1 Kg Vanilla Pudding we need 1 Ltr. Milk, 0.25 Kg Sugar, 0.50 Kg Corn-starch, 0.025 Kg Salt, 0.05 Ltr. Vanilla, and 0.125 Kg Butter. **[08]**
3. Go to **‘DOCUMENT 2’**. Now pass the necessary entries. Also, paid the amount on the same day by cheque no. 745857. **[07+03]**
4. On 31.07.2017 Company produce 85 Kg Vanilla Pudding and store it in New Alipore godown. Consider other expenses to get cost of sale as below. **[08]**
   1. Factory Electricity – 1% of Material Cost
   2. Labour Charge – 2% of Material Cost
5. Go to **‘DOCUMENT 3’** and pass the necessary entries. Also, receive the due amount from the party by HDFC bank check no. 210541. **[08+03]**
6. On 02.08.2017 paid the TDS payable amount to Govt. by cheque no. 745858. **[06]**
7. Open **‘DOCUMENT 4’** and pass the necessary entries. **[07]**
8. On 01.09.2017 Company paid the loan amount ` 85000 by a Post-dated cheque no. 745859 dated 01.10.2017 to M/s Alfa Group. **[06]**

14. Export the Balance Sheet in JPEG Format inside “D:\Tally.ERP9\Your Code & Question Paper Code Pvt. Ltd.” Path. **[06]**